

Alzheimer's Disease Work Group

Meeting 1: January 8th, 2018

9:00 a.m. – 2:30 p.m.

Elmer L. Andersen Building, 540 Cedar Street, St. Paul, MN 55101

Meeting Objectives:

- Orient work group members to overall process, expectations and 2011 report
- Review required elements for report
- Determine committees and next steps

Timing	Agenda Item	Responsible Party
9:00 – 9:30	Administer oath and explain logistics	MBA Staff
9:30 – 10:00	Welcome and introductions	Darrell Foss, Chairperson
10:00 – 10:30	Work group orientation: <ul style="list-style-type: none"> • Roadmap of where we're going • Ground rules • SharePoint site • Work group and committee process • Commitments of work group members and consensus decision-making/prioritization process 	Sarah Small/Stacy Sjogren
10:30 – 10:40	BREAK	
10:40 – 11:30	Context: past and present <ul style="list-style-type: none"> • Work in Minnesota past and present <ul style="list-style-type: none"> ○ Review and discuss person centered model from 2011 report • Legislative requirements for report • Visioning exercise 	Sarah Small/Stacy Sjogren
11:30 – 12:00	Lunch Introduce activity and working lunch	Sarah Small/Stacy Sjogren
12:00 – 1:30	Elements of 2019 report: <ul style="list-style-type: none"> • What has been accomplished/what work is underway? • What information should we review collectively to inform our recommendations? What are the gaps? 	Sarah Small/Stacy Sjogren
1:30 – 2:00	Reflection: <ul style="list-style-type: none"> • What hasn't been discussed – what or who is missing? • Committees: What are the correct committees to form based on this conversation? Do any committees inform others? (Is there an order for presentation?) • Guiding principles: What common threads do all sub-groups need to be mindful of? 	Sarah Small/Stacy Sjogren
2:00 – 2:15	Wrap up and next steps: Next meeting in April: three committees presenting Committee assignments and scheduling	Sarah Small/Stacy Sjogren
2:15 – 2:30	Open Forum Public comment period	

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