

# Alzheimer's Disease Work Group

Meeting 5: October 29, 2018

9:00 a.m. – 2:30 p.m.

Minnesota Humanities Center, 987 Ivy Avenue East, St. Paul

Conference audio line: (888) 742-5095 Code: 9554110857

## Meeting Objectives:

- “Sign-off” on report’s supporting content
- Review and sign-off on 5 story lines
- Identify any remaining, overarching recommendations
- Agree on next steps to finalize report
- Celebrate your work

## Homework:

- Read all five story lines and be prepared for discussion

Work Group members are encouraged to arrive **15 minutes early** to start individually reviewing and approving various elements of the report.

Timing	Agenda Item	Responsible Party
9:00 – 9:10	<b>Welcome</b> <ul style="list-style-type: none"><li>• Welcome members and guests joining the meeting by phone</li><li>• Overview of meeting objectives and agenda</li><li>• Call for any Alzheimer’s Disease/dementia-related Announcements</li></ul>	Darrell Foss, Chairperson
9:10– 9:25	<b>Report production update</b>	Stacy / Henriette
9:25 – 10:00	<b>Discuss key concerns regarding story lines 1 and 2 (15 min each)</b>	Stacy / Henriette
10:00 - 10:15	<b>Sign-off walk about</b>	all
10:15 – 10:45	<b>Discuss key concerns regarding story lines 3 and 4 (15 min each)</b>	Stacy / Henriette
10:45 – 11:00	<b>Sign-off walk about</b>	all
11:00 – 11:15	<b>Discuss key concerns regarding story line 5</b>	Stacy / Henriette
11:15 – noon	<b>Specific discussion question:</b> <ul style="list-style-type: none"><li>• What are your collective thoughts about progress made in state preparation since 2011 rpt?</li></ul> <b>Overarching recommendations and/or adjustments</b> <ul style="list-style-type: none"><li>• Are there any “overarching” recommendations that should be added to the report? (process: 2/4/8/16 conversations)</li><li>• For the Executive Summary, how would the group characterize the<ul style="list-style-type: none"><li>○ Overarching goals and themes?</li><li>○ Key findings?</li></ul></li></ul>	all
12:00 – 12:30	<b>Lunch, story telling, and celebration</b>	
12:40 – 1:30	<b>Continue “Overarching” conversations</b> <b>Overarching recommendations and/or adjustments</b> <ul style="list-style-type: none"><li>• Are there any “cross-story” adjustments that need to be made on the recommendations?</li></ul> <b>Specific discussion questions:</b> <ul style="list-style-type: none"><li>• How (if at all) do you want to approach the “outcomes/indicators” section of the report? (e.g. next steps, “finger on pulse”?)</li></ul>	all
1:30 – 2:00	<b>Opportunity to discuss miscellaneous concerns regarding report</b> <ul style="list-style-type: none"><li>• Acknowledge work of committees</li><li>• Other concerns?</li></ul>	Stacy / Henriette

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	<ul style="list-style-type: none"><li>• What happens next to finalize the report?</li></ul>	
2:00 – 2:30	<b>Wrap up</b> <ul style="list-style-type: none"><li>• Group reflections</li><li>• Appreciation from MBA/Kari Benson</li><li>• Closing comments from Darrell</li></ul>	Stacy / Henriette

**Immediately following the meeting, Work Group members are invited to stay for a conversation about various initiatives to influence action by the state on the recommendations identified in this report.**

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