

Alzheimer's Disease Work Group Meeting Notes

Meeting 3: June 28, 2018

9:00 a.m. – 2:30 p.m.

Minnesota Humanities Center, 987 Ivy Avenue East, St. Paul

Work Group members in attendance:

Darrell Foss, Eric Linn, Jean Nelson, Dan Pakonen, Amanda Mithun, Ed Ratner, Cheryl Hennen, Gretchen Ulbee, Sherrie Pugh, Dorothea Harris, Peggy Gaard, Mary Manning, and Kari Benson

Phone participants: Joe Gaugler and Ed Ratner

Welcome:

The meeting began at 9:00 with a welcome and review of the meeting objectives by chairperson, Darrell Foss. Working Group members also appreciated an impromptu welcome to the Humanities Center by the center's president, David O'Fallon. Stacy and Henriette reviewed progress on report production since the last Working Group meeting in August.

Story Line Reviews:

Working Group members came to the meeting having done individual reviews of each of the five story lines and were prepared for 15 minute discussion on each one. These discussions were accomplished in three work sessions during the morning separated by two "sign-off walk-about" during which members reviewed less complicated sections of the report that were posted on flip charts stationed around the meeting room. Results from both activities will guide staff revisions to report content.

Group questions:

The remaining meeting time focused primarily on further synthesis of the Work Group's output to date. They determined that two "overarching recommendations" were necessary to voice their concern that the state centralize its efforts to address dementia-related concerns and demonstrate better accountability and their concern about workforce development in order to assure adequate workers from care providers to medical professionals as well as to assure they are appropriately trained.

The Working Group also revisited the report content list and revised elements according to their content review and discussions. The revised content outline is as follows:

- I. Cover letter from Work Group Chairperson
- II. Table of contents, acknowledgements
- III. Executive summary
 - a. Key findings
 - b. Overarching goals/themes
 - c. List of recommendations
- IV. Introduction
 - a. Background
 - b. Updates since 2011 report
- V. Overview of Alzheimer's Disease in Minnesota
 - a. Alz vs. dementia vs. MCI
 - b. General trends

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- c. Trends by region, ethnic/racial groups, other
 - d. Additional findings by topic area
- VI. Project Approach
- VII. Story Lines
- a. #1: What can the State do to support stable, safe residences for citizens living with Alzheimer's Disease?
 - b. #2: What can the State do to ensure support throughout Alzheimer's disease progression?
 - c. #3: What can the State do to ensure that dementia-related data collection supports innovation in care and treatment?
 - d. #4: What can the State do to strengthen medical support?
 - e. #5: What can the State do to encourage a reduction in the risks faced by citizens living with Alzheimer's disease?
- VIII. Overarching recommendations
- a. Workforce Development
 - b. Accountability
- IX. Appendices (order not set)
- a. Glossary/Acronyms from report
 - b. Legislative charge
 - c. Workgroup Roster
 - d. Committee Roster
 - e. Report development process
 - f. References/resources – bib
 - g. Special thanks
 - h. Conversation in a Box
 - i. Guiding Values, Equity Lens for Analysis, and Key Terms
- X. Sidebars and quotes

The Working Group agreed to make a draft of the report available to the Board on Aging for their December 6 meeting. The final report is due to the legislature on January 15. A copy of the report will be sent to all committee volunteers when the report is filed with the legislature along with a formal thank you for their participation.

Wrap Up

The Working Group took time to share a meal and stories about the people they each knew that had been impacted by dementia. Kari Benson, a member representing the Board on Aging formally thanked the members for their commitment to the 2018 report and Darrell Foss, Working Group chair also extended his appreciation and adjourned the meeting at 2:30.